



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 07-17-2015**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: July 16, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of July 20, 2015

July 20, 2015 Monday	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Sauk County Board Room West Square Building 505 Broadway, Baraboo
	Library Board	6:00 p.m.	Watertown Public Library 100 S. Water St, Watertown
July 21, 2015 Tuesday	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
July 22, 2015 Wednesday	Land Information Council	8:30 a.m.	Jefferson County Courthouse Rm 203
	Criminal Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse Rm 202
July 23, 2015 Thursday	Economic Development Consortium	8:30 a.m.	UW Extension 864 Collins Rd, Jefferson
	Community Action Coalition for South Central Wisconsin	6:00 p.m.	CAC Madison Office 1717 Stoughton Rd, Madison
July 24, 2015 Friday	*Law Enforcement and Emergency Management Committee (Agenda revised)	8:30 a.m.	Jefferson County Courthouse Rm 112
	Task Force on County Operations & Organization	9:30 a.m.	Jefferson County Courthouse Rm 202
July 25, 2015 Saturday	No Scheduled County Meetings		
July 26, 2015 Sunday	No Scheduled County Meetings		



Intercounty Coordinating Committee

Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties

MEETING AGENDA & PROGRAM

Officers:

Chairman

Russell Kottke
Dodge County
W8542 Laurel Hill Road
Fox Lake, WI 53933

Vice Chairman

Andy Ross
744 S. Main Street
Poynette, WI 53955

Secretary / Treasurer

Dodge County UW-Extension
127 E Oak Street
Juneau, WI 53039

Member Contacts:

Columbia County

Vern E. Gove
400 Dewitt Street
Portage, WI 53901

Dodge County

Russell Kottke
W8542 Laurel Hill Road
Fox Lake, WI 53933

Green Lake County

Jack Meyers
N 665 Fountain Lane
Dalton, WI 53926

Jefferson County

Jim Schroeder
539 E Reinel Street
Jefferson, WI 53549

Marquette County

Bob Miller
N1305 18th Rd
Dalton, WI 53926

Sauk County

Marty Krueger
346 Warren Avenue
Reedsburg, WI 53959

Mailing Address:

UW-Extension
127 E Oak Street
Juneau, WI 53039

DATE:	Monday, July 20, 2015
TIME:	9:30 AM
PLACE:	Sauk County Board Room (Rm 326) West Square Building 505 Broadway, Baraboo, WI 53913

9:00 AM	Gathering
9:30 AM	Call to Order Pledge of Allegiance Certification of Open Meeting Notice Adoption of Agenda Approval of Previous Meeting Minutes Reports from Visiting Legislative Officials Update of County Issues – WCA Open Discussion of County Issues
10:30 AM	Program Topic: County Leadership and Culture Presenters: Dan Hill, UW-Extension Local Government Center and Sarah Schlosser, Leadership Wisconsin Open Discussion of County Issues Continued Adjourn

Jefferson County Library Service

% Dwight Foster Public Library
Mailing Address: 209 Merchants Avenue
Fort Atkinson, WI 53538
920.563.7790

**Jefferson County Library Board Meeting
at
Watertown Public Library
100 S. Water St.
Watertown, WI 53094**

**Monday, July 20, 2015
6:00 p.m.**

The Jefferson County Library Service works to support and strengthen our municipal libraries so that all county residents receive quality public library service.

Agenda

1. Call to Order and Introductions
2. Approval of Minutes of the March 26, 2015 Meeting - **Action**
3. Comments from the Public
4. Correspondence
5. Administrator's Report
6. Old Business
 - A. Update on Jefferson County and Waukesha County Forming New Library System - Sue Hartwick & Linda Ager
7. New Business
 - A. 2016 County Resource Library Budget Request - **Action**
 - B. 2016 County Library Service Budget Request – **Action**
 - C. Discuss the Update of the Jefferson County Library Service Plan
8. Library System Representative Update – Dwayne Morris
9. Reports from County Libraries
10. Future Meeting Dates
11. Adjournment

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least five (5) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

Agenda
Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

July 21, 2015 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Jim Mode, Vice-Chair; Greg David, Secretary; Paul Babcock; and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments - Members of the Public who wish to address the Committee on specific agenda items must register their request at this time
6. Communications
7. Approval of July 9, 2015 minutes
8. Discussion and possible action addressing E1/E2 Equipment Operator, including how it relates to an equipment certification process, per Personnel Ordinance HR0360, Hours of Work, Overtime and Compensatory Time
9. Discussion and possible action to amend Exempt position listing under Personnel Ordinance HR0250, Exempt Service and Personnel Ordinance HR0360, Hours of Work, Overtime and Compensatory Time
10. Review of survey data from various counties and cities regarding military leave and review and possible action to recommend an amendment to Personnel Ordinance HR0461, Military Leave Procedure, regarding pay and/or benefit while on military leave
11. Information and discussion on possible upcoming employment law and benefit changes:
 - a. State Health Plan options
 - b. Fair Labor Standards Act amendments
 - c. Highway overtime survey
12. Review Human Resources Department monthly Financial Reports from May, 2015
13. Report from Human Resources Director
 - a. Human Resources June Monthly Report
 - b. Emergency Help requests
 - c. Hiring above minimum
 - d. 2015 Reclassification recommendations
14. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(f), consideration of medical data of specific person as it relates to a request of personal leave
15. Reconvene into open session for consideration and possible action regarding items discussed in closed session
 - a. Consideration and possible action of employee personal leave of absence request
16. Set next meeting date and agenda
17. Adjournment

Next scheduled meeting: Tuesday, August 18, 2015 @ 8:30am.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA

JEFFERSON COUNTY LAND INFORMATION COUNCIL

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON WEDNESDAY, JULY 22, 2015

Andy Erdman, Staci Hoffman, John Jensen, Rob Klotz, Joanne Larson, Todd Lindert, Jim Morrow, Steve Nass,
Tracy Saxby, Mark Watkins, Roland Welsch

- 1) Call to Order
- 2) Roll Call
- 3) Certification of Compliance with Open Meetings Law Requirements
- 4) Review and Approval of Agenda
- 5) Public Comment
- 6) Approval of July 23, 2014 Land Information Council Meeting Minutes
- 7) Communications
- 8) Retained Fee and Grant Report for 2014
- 9) Report on Tax Roll Scanning Project – Andy Erdman
- 10) Discussion and Possible Action on Statewide Digital Parcel Map Initiative – Peter Herreid, Wisconsin Land Information Program Grant Administrator, Department of Administration
- 11) Discussion and Possible Action on Proposed Education, Base Budget and Strategic Initiative Grants for 2016 – Peter Herried
- 12) Report and Discussion on 2015 Uniform Instructions for Land Information Plan Updates Due on December 29, 2015
- 13) Report on Parcel Map Improvement Project – Andy Erdman
- 14) Discussion and Possible Action on Proposed 2016 Land Information Program Budget – Andy Erdman
- 15) Progress Report on 2015 Aerial Photography Project
- 16) Formation of a State Land Information Council by Wisconsin Department of Administration – Staci Hoffman
- 17) Adjourn

If you have questions regarding these matters, please contact the Land Information Office at 920-674-7254.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

AGENDA

JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC) Jefferson County Courthouse – **Room #202**

311 S. Center Avenue
Jefferson, WI 53549

July 22, 2015 at 12:00 noon

Committee Members

Randy Koschnick
Circuit Court Judge

Jim Schroeder
County Board Chair

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Martin Lastrilla
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Denis Sorenson
City of Waterloo Police Chief

Dr. Jeff Zaspel
Superintendent Fort Atkinson Schools

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from June 24, 2015 meeting.
5. Public comment.
6. Update on JCATC outcomes for 2014 and YTD 2015 to date (Sara Carpenter).
7. Update on SCRAM and Remote Breath (Sara Carpenter).
8. Data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole (Kathi Cauley, Jeff De La Rosa & Chief Deputy Parker).
9. Coordination with Recidivism Council and other agencies.
10. Discussion on heroin/opiates.
11. General discussion for long term objectives of the CJCC.
12. Development of crime prevention fund in Governor's proposed budget. Appoint subcommittee?
13. Agency updates.
14. Future meeting dates:

August 26, 2015	12:00 noon
September 23, 2015	12:00 noon
October 28, 2015	12:00 noon
15. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



July 23, 2015, 8:30 a.m.

864 Collins Road, Room 12, Jefferson, WI 53549

JCEDC BOARD AGENDA

Board Members

Chairman: John David – City of Watertown

Timothy Freitag – City of Jefferson, Linda Bagley-Korth – Cambridge, Steve Wilke – City of Lake Mills, Mark Johnsrud - Village of Johnson Creek, Mike Strasser – City of Waterloo, Pat Cannon – City of Whitewater, Matt Trebatoski – City of Fort Atkinson, Augie Tietz – County Supervisor, Jim Mode – County Supervisor, Glen Borland – County Supervisor

- I. Call to Order**
- II. Roll Call (Establish a quorum)**
- III. Certification of Compliance with Open Meeting Laws**
- IV. Approval of Minutes – June, 2015 *#**
- V. Citizens' Comments.** *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.*
- VI. JCEDC Reports**
 - A. Finance Report – June, 2015 *#**
- VII. General Orders**
 - A. External Committee Reports**
 - 1. Glacial Heritage Area
 - 2. Wisconsin River Rail Transit Commission
 - B. Director's Report #**
 - 1. Update on Review of Open Records Policies
 - 2. Presentation on Jefferson County Growth Analysis #
 - C. Homebuyer Counseling Report**
- VIII. Citizens' Comments**
- IX. New Business**
 - A. Future Agenda Items**
 - B. Upcoming Meetings/Seminars**
- X. Adjournment**

**** Indicates a vote will be taken. # Indicates a document is enclosed.***

***** Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24-hours prior to the meeting so appropriate arrangements can be made.***



Community Action Coalition for South Central Wisconsin, Inc.

Board Meeting Agenda

July 23, 2015

6:00 pm – 8:30 pm

CAC Madison Office –1717 Stoughton Rd., Madison, WI 53704

Please note: light supper will be provided at 5:30 pm

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Consent Agenda**
 - A. Approval of Agenda
 - B. Approval of Minutes for April 23, 2015
- 4. Results-Orientated Management and Accountability Training with State of Wisconsin CBBG Contract Monitor Katie Castern**
- 5. Finance Committee Report (Bob Salov)**
 - A. Approval of April, May and June Financials (Action Needed)
 - B. Approval of Financial Procedures Manual Changes
 - C. Approval of 2015 Budget Modification
 - D. Approval of WISCAP Dues
 - E. Update on Line of Credit Pay-Down Schedule
- 6. Audit Committee Report (Kristin Silva)**
 - A. Approval of 1099 Form
- 7. Update on Fundraising Activities (Betsey Day)**
 - A. Benevon Training - CAC's Community Engagement Model
- 8. By Laws Committee Report (Richard Wildermuth)**
- 8. President's Report (Kristin Silva)**
- 9. Executive Director's Report (Fred Schnook)**
 - A. Annual Report
- 10. Adjournment**

Please notify Kristin Silva if you are unable to attend. She may be reached at 262-896-3370 or ksilva@waukeshacounty.gov If you need an interpreter or other special accommodations please let Fred P. Schnook know at 608-246-4730 Ext. 217 or fschnook@cacscw.org at least 3 business days before the meeting.

Jefferson County
Law Enforcement/Emergency Management Committee
Courthouse, Room 112 / 311 S Center Avenue/ Jefferson WI 53549

Friday, July 24, 2015 @ 8:30 A.M.

***REVISED 07-17-2015**

COMMITTEE MEMBERS: Dwayne Morris, Chair, Amy Rinard, Vice Chair, Al Counsell, Secretary, Kirk Lund, Michael Wineke

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review the Agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Approval of Minutes from the June 26, 2015 Meeting
7. IPAWS – Integrated Public Alert and Warning System Information Presentation (Alert Sense)
8. ***Discussion and possible action concerning funding transport to autopsy**
9. Review Emergency Management Budget
10. May 2015 – July 2015 Activities
 - a. Anhydrous Ammonia Release – Palmyra
 - b. Recovery Support Functions
 - c. National Weather Service Meeting
 - d. Emergency Management App – UW Parkside
 - e. EMS Association Meeting
 - f. Table Top Exercise – Severe Weather – Alden Estates
 - g. Wisconsin Emergency Management Southeast Region Meetings
 - h. Tri County Functional Exercise (Walworth, Milwaukee, Jefferson) – meetings/Exercise
 - i. Train Derailment Exercise (Jefferson, Dodge Counties) – Meetings/Tabletop
 - j. Fire Chiefs Association Meeting
 - k. Task Force Meetings
 - l. Local Emergency Planning Committee meeting
 - m. Courthouse Security and Facilities Committee meeting
 - n. Public Private Partnerships – Informational Meetings
 - o. South Central Healthcare Coalition Meeting
 - p. Police Chief’s and Sheriff’s Association Meeting
 - q. Mass Care Planning – Health Department
 - r. DNR Meeting – Resources
 - s. Enhanced Disaster Recovery through Resiliency Workshop and Tabletop Exercise
 - t. ARES/RACES Field Day Exercise
 - u. Fair 7/8-7/12/15
 - v. Annual Report – County Board
 - w. FEMA Public Assistance Informational Briefing
 - x. Health Department Emergency Management Training
 - y. Off-Site Extremely Hazardous Chemical Planning Facility Plans/Meetings
 - z. First Responder Credentialing
 - aa. Trainings/Workshops/Webinars
 - bb. Tier II Tracking - WHOPRS
 - cc. daily operations.
11. Correspondence
12. Time & Place of Next Meeting – Friday, August 28, 2015 at 8:30 a.m.
13. Adjourn

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AGENDA

Task Force on County Operations & Organization

Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Friday, July 24, 2015 – 9:30 a.m.

Members

Kathi Cauley, Jennifer Hanneman-Chair, Sue Happ, George Jaeckel, Ron Krueger, Russell Kutz-Vice Chair, Steve Nass, Joe Nehmer, Timothy Smith-Secretary

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Communications
7. Approval of July 10, 2015 Task Force meeting minutes
8. Discussion and possible action on Highway Overtime Report
9. Discussion and possible action on Employee comments
10. Identify what further analysis the Task Force needs to consider when making their recommendations
11. Discussion and follow-up on Action Plan way ahead
12. Discussion and possible action on how to organize and prepare the final report from the Task Force
13. Discuss scheduling topics for future agendas
14. Tentative Future Meeting and Agenda Items
15. Adjourn

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